

APPROVED

NOV 15 2023

OCS, Inc.
Board of Directors

**Odyssey Charter School, Inc.
Office of Title I
2023-2024 Parent and Family Engagement Plan (PFEP)**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed upon by parents periodically to meet the changing needs of parents and the school.

All families and community members were invited and encouraged to provide input and suggestions on developing/reviewing this plan. This plan is available on our school website and in the Title I parent and family engagement notebook located in our front office. If you would like a printed copy of this document, or require translation, please contact our Elementary Title I Contact (Deb Berg, at bergd@odysseycharterschool.com) or Jr/Sr Title 1 Contact:

Se invitó y alentó a todas las familias y miembros de la comunidad a proporcionar aportes y sugerencias sobre el desarrollo / revisión de este plan. Este plan está disponible en el sitio web de nuestra escuela y en el cuaderno de participación de padres y familias del Título I ubicado en nuestra oficina principal. Si desea una copia impresa de este documento o necesita una traducción, comuníquese con nuestro contacto de Título I (Deb Berg, at bergd@odysseycharterschool.com), Jr/Sr Contacto:

School's vision for engaging families:

Odyssey Charter School aims to work in partnership with our families and build positive relationships with parents, families, and other community stakeholders to fulfill the school's mission and support the needs of students.

Odyssey Charter School tiene como objetivo trabajar en asociación con nuestras familias y construir relaciones positivas con los padres, las familias y otras partes interesadas de la comunidad para cumplir con la misión de la escuela y apoyar las necesidades de los estudiantes.

Assurances

We will: X Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.

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- X Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- X Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- X Involve parents in the planning, review, and improvement of the Title I program.
- X Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- X Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- X Provide materials and training to help parents support their child's learning at home.
- X Provide staff development to educate teachers and other school staff, including school leaders, on how to engage families effectively.
- X Coordinate with other federal and state programs, including preschool programs.
- X Provide information in a format and language parents can understand, and offer information in other languages as feasible.
- X Include the School and District Parent and Family Engagement Plans on our school website and in the Parent Engagement Notebook in the front office.

Principal: _____

Wendi M. Winder

Date: _____

11/15/23

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EVERY TITLE I SCHOOL IN BREVARD COUNTY WILL:

1. **Involve families and community members in the planning, review, and improvement of their School Improvement Plan and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan, as well as the school-home compact, with an adequate representation of families.**

Title I Documents	Date of meeting to gather family/community input.	List outreach strategies used to invite families and community to provide input.	Describe the method in which family and community members were involved.	What evidence do you have to document family/community participation?
<p>Schoolwide Improvement Plan (SWP) Comprehensive Needs Assessment (CNA)</p>	<p>5/19/23– Staff meeting to share EOY data. 5/18/23- Title 1 PASP survey, data review and family input & summer reading 5/17/23 – School Board meeting sharing EOY data and discussion of possible concerns and what our focus needs to be in 23-24. 7/13/23– Final Registration – Compact shared and parents signed. 8/1/23 Preplanning – welcome back meeting. Constance walked the 3 campuses through a mini data review and CAN. During preplanning all staff continued to review the FAST and STAR EOY (PM3) data to start creating an action plan. This was</p>	<p>FOCUS, Remind (school wide and by each classroom), Flyers sent in backpacks for all meetings</p>	<p>Parents and staff participated in review of 23-24 data and SIP action steps. Exit Survey was sent to all families and staff after the meeting. Survey was created on FORMS. Survey sent out to families and shared with staff at staff meeting requesting input from the past year to guide our plans for 22-23. 5/17/23 Shared EOY data and got input from our Board. 7/13/23 – Final Registration – all families were given the Parent/Student/Teacher Compact and it was explained by Ms. Nolder and Ms. Berg 9/14/23 and 9/21/23 Open House and Annual Meetings – Exit Survey sent via Remind and FOCUS for Compact, CNA , PFEP and SIP suggestions</p>	<p>Parent Survey results after 9/14 and 9/21 Annual Meetings and Open House meetings- we received 28 responses after sending it on FOCUS and Remind twice.</p>

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	<p>done in all Collaborative Planning Sessions (CP)</p> <p>8/7/23- Meet and Greet</p> <p>9/14 Annual meeting and Open House – grades 1, 2, and 5th and 9/21/23 Annual meeting and Open House for K, 3 and 4th after the meetings, Surveys were sent with the Title 1 PP to all families to collect more info to guide our decisions.</p> <p>Jr/Sr:</p> <p>8/1 AVID Signing Day</p> <p>8/3 6th grade Orientation</p> <p>8/7 7th/8th grade Orientation.</p> <p>8/8 High School orientation</p> <p>8/16 Parent as Partners monthly meetings.</p> <p>8/17 Common App Night</p> <p>9/13 Open House/Title I – Annual Meeting</p> <p>9/21 FAFSA Night</p> <p>10/5 College Scholarship College-Board Night</p> <p>10/24 Parent Conference Night.</p>			
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	10/26 College Fair/Vocational Fair.			
Parent and Family Engagement Plan (PFEP)	<p>5/19/23– Staff meeting to share EOY data.</p> <p>5/18/23- Title 1 PASP survey, data review and family input & summer reading</p> <p>5/17/23 – School Board meeting sharing EOY data and discussion of possible concerns and what our focus needs to be in 23-24.</p> <p>7/13/23– Final Registration – Compact shared and parents signed.</p> <p>8/1/23 Preplanning – welcome back meeting. Constance walked the 3 campuses through a mini data review and CAN. During preplanning all staff continued to review the FAST and STAR EOY (PM3) data to start creating an action plan. This was done in all Collaborative Planning Sessions (CP)</p> <p>8/7/23- Meet and Greet</p> <p>9/14 Annual meeting and Open House – grades 1, 2, and 5th</p>	<p>FOCUS, Remind (school wide and by each classroom), Flyers sent in backpacks</p>	<p>Parents and staff participated in review of 23-24 data and SIP action steps. Exit Survey was sent to all families and staff after the meeting. Survey was created on FORMS.</p> <p>Survey sent out to families and shared with staff at staff meeting requesting input from the past year to guide our plans for 22-23.</p> <p>5/17/23 Shared EOY data and got input from our Board.</p> <p>7/13/23 – Final Registration – all families were given the Parent/Student/Teacher Compact and it was explained by Ms. Nolder and Ms. Berg</p> <p>9/14/23 and 9/21/23 Open House and Annual Meetings – Exit Survey sent via Remind and FOCUS for Compact, CNA , PFEP and SIP suggestions</p>	<p>Parent Survey results after 9/14 and 9/21 Annual Meetings and Open House meetings- we received 28 responses after sending it on FOCUS and Remind twice. Event Calendar</p>

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	<p>and 9/21/23 Annual meeting and Open House for K, 3 and 4th after the meetings, Surveys were sent with the Title 1 PP to all families to collect more info to guide our decisions.</p> <p>Jr/Sr: 8/1 AVID Signing Day. 8/3 6th grade Orientation. 8/7 7th and 8th grade Orientation 8/8 High school Orientation. Monthly Parents as partners night, meetings beginning 8/16 and throughout the school year. 9/13 Open House/Title I night – Annual Meeting</p>			
<p>School-Home Compact</p>	<p>Staff reviewed EOY (PM3) data at all CP sessions once the data was complete. _____staff sent a survey to complete to help guide our planning for 23-24 including the Compact</p> <p>5/18/23 Title 1 PASP survey, data review and family input & summer reading Survey sent to collect input from families</p>	<p>FOCUS, Remind (school wide and by each classroom), Flyers sent in backpacks Discussed and shared at Final Registration and again at 1st Parent Conference for each child.</p>	<p>Parents and staff participated in review of 22-23 data and SIP action steps. Exit Survey was sent to all families and staff after the meeting. Survey was created on FORMS and asked for input to help guide our plans for CNA, PFEP, SIP and Compact. Survey sent out to families and shared with staff at staff meeting requesting input from the past year to guide our plans for 23-24</p> <p>7/13/23 – Final Registration – all families were given the Parent/Student/Teacher Compact and it was explained by Ms. Nolder and Ms. Berg</p> <p>Open House and Annual Meetings – Exit Survey for Compact, CNA , PFEP and SIP suggestions – 9/14 and 9/21</p> <p>10/26/23 – Parent Teacher Conference Night – Compact shared again.</p>	<p>Family Survey results after the 5/18 meeting – 50 responses</p> <p>Survey Responses from all Staff</p> <p>Family Survey results after 9/14 and 9/21 Annual Meetings and Open House meetings</p> <p>Survey results from after the Annual Meeting -28 responses</p> <p>Parent Teacher Conferences-10/26</p> <p>Most teachers utilized the Compact again with the families to remind them of the expectations.</p>

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	<p>on Compact, SIP, PFEP and CNA, We received 50 responses from that survey to help guide our plans for the 23-24 school year.</p> <p>7/13/22 – Final Registration – Compact shared 9/14 and 9/21 Annual Meeting and Open House – after the meetings, Surveys were sent with the Title 1 PP to all families to collect more info to guide our decisions.</p>			
Title I Budget & Framework	<p>9/14 and 9/21 Open House and Annual Meetings- budget and plans were shared with families</p>	<p>Flyers, FOCUS, Classroom and School Remind notices</p>	<p>The Title 1 Annual Meetings on 9/14 and 9/21 Parents were asked to provide suggestions and revisions for the School-Parent-Student Compact along with the documents we shared (budget, framework, SIP goals) on Microsoft Forms Survey</p>	<p>In person – grades 1,2 and 5 were on 9/14</p> <p>In person- grades K, 3, 4 on 9/21</p> <p>Surveys sent to every family K-5 after the Open House/ Annual Meeting events. Survey was sent on FOCUS and Remind to all families</p>
Parent & Family Engagement Funds	<p>May 2023, EOY data shared with families and survey collected input for our plans for 23-24</p> <p>9/14 and 9/21 Open House and Annual Meetings- budget and plans were shared with families, Survey sent after the Annual Meetings/Open House events to collect more input for all Title 1 events, as well as for PFEP,</p>	<p>Flyers, FOCUS, Classroom and School Remind notices</p>	<p>May 2023 – Parents reviewed the parent and family engagement activities from 22-23 and gave suggestions and feedback through a survey for the plan and funds for 23-24</p> <p>The Title 1 Annual Meetings on 9/14 and 9/21 Parents were asked to provide suggestions and revisions for the School-Parent-Student Compact along with the documents we shared (budget, framework, SIP goals) on Survey sent through Microsoft Forms</p> <p>May 2024 – Parents will review the parent and family engagement activities from 23-24 and our current plan and give feedback through a survey for the plan and funds for 24-25</p>	<p>In person – grades 1,2 and 5 were on 9/14</p> <p>In person- grades K, 3, 4 on 9/21</p> <p>Surveys sent to every family K-5 after the Open House/ Annual Meeting events. Survey was sent on FOCUS and Remind to all families</p>

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	SIP, Compact and CNA			
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**All Title I schools are required to hold at least one face-to-face conference in which the compact is discussed with families.*

2. Hold an annual meeting for families to explain the Title I program and the rights of parents and families to be involved.

Tentative date & time(s) of meeting	September 14 for grades 1,2 and 5, September 21 for grades K, 3 and 4
How are families notified of the meeting?	Families will be notified through several methods: Flyers, Facebook, Website, FOCUS, Class Weekly Newsletters, Remind and Class dojo.
What information is provided at the meeting?	We utilized a Power Point Presentation and feedback form that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved. With this PP we celebrated the data that has come in from the end of the school year May 23 and we discussed how the Title I funds are used to increase student achievement and promote parent and family engagement, ways parents can be involved at school, how to access staff, school grade information, parent survey results and information on the school's curriculum were created on Microsoft Forms and sent through FOCUS
How are parents and families informed of their rights?	A brochure informing parents of their rights is available during all events. This brochure is also sent home with all students via backpack. This brochure of the "Parents Right To Know" is located in our parent and family engagement notebook kept in the front office.
What barriers will you address to encourage parents/families to attend?	Our schools are continuing to work on Hospitality and building partnerships with all stakeholders. We have been able to utilize Social media, Remind, FOCUS and notices for in school students. We received positive input from families to continue using Zoom for meetings so they can participate from work, lunch or breaks for parent conferences, ESE/ESOL meetings and then also to Zoom our evening meetings so they can participate from home.
How will you get feedback from parents and families about the meeting?	Exit surveys created on Microsoft Forms, questions and comments typed into the chat box on our Zoom meetings will be offered and collected to help guide our plans.
How do parents and families who are not able to attend receive information from the meeting?	All information will be sent on FOCUS and/or Remind. Some Information will also be posted on our Website after the event. We will provide any PP to families that are not able to participate on the date or time. We will also have an orientation packet for each new family that joins our campus. In it will be documents that share the information that every family needs access to.

Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents and families in more fully participating in the education of their children and/or to help support learning at home.

Title II- Professional Development	The district K-12 Parent Involvement Resource Teacher, the Title I Family Involvement Resource Teacher, and the Office of Educational Leadership & Professional Development staff work in partnership with Odyssey educators through district wide workshops/trainings to provide school staff members with professional development in working effectively with our parents. The district also supports the professional development for teachers supporting ELL students. We participate in District trainings for endorsement courses for Teachers pursuing ESOL, Gifted, and Reading Endorsements. We also collaborate with Green Apple
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	Inc. to plan and provide additional professional development for our families and students, especially this year relating to the new BEST standards. We work closely with the Palm Bay Police department to provide trainings for bike safety, bullying prevention, cyber bully prevention, etc...
Title III-ESOL	The district Resource teacher for Title 1 Family Involvement works collaboratively with Odyssey's ESOL teacher and instructional assistant to address the needs of English Language Learners and families. We collaborate with the District for Gifted screening materials. We plan and implement appropriate programs, services, and training opportunities for school staff and families, including ensuring that information is translated into parents' primary language whenever possible.
Title IV-Well-Rounded Education/School Safety/Educational Technology	Safety is our #1 priority for all our students and staff members. Odyssey has hired a Guardian for lower campus and an SRO for upper campus to ensure all students and staff are safe. Drills for critical instances are practiced monthly to ensure all know what is expected of them in case of an emergency. We also have technology in the form of cameras on our campus and on our buses to help in situations that need further investigations. All our entrances have safety doors that need a swipe card for entrance including from the office to the rest of the building. All staff members have the RAVE app to utilize if needed.
Title IX-Homeless	Odyssey educators and staff members work collaboratively with the district Homeless Liaison to meet the varying needs of our homeless students and families. One of our School Social Workers helps to select students identified as homeless, who are eligible for additional instructional support outside of regular classroom hours through tutoring services paid for by Title 1 funds, should a need for remediation be necessary. We work closely with transportation through the District to ensure transportation is provided for any of our homeless students. We also provide weekly meal bags for the weekends for our students in transition. School supplies, uniforms and other necessary supplies are provided for these families to ensure they can have a successful year. Odyssey has hired 2 full time Social Workers and 1 part time Counselor to assist with Social Emotional concerns of all our students, staff and families.
FDLRS/ESE services	After review of our surveys from families and staff, Odyssey evaluated our ESE and ESOL staff and made changes to assist in a more organized and family centered approach to our IEP, EP and ESOL meetings. A Coordinator is assigned to cover both ESE and ESOL to assist with a streamlined process. Holding virtual meetings has helped to increase our family involvement for all IEP, EP, 504 and ESOL meetings. We collaborate with FDLRS for trainings for ESE credits and endorsements. They also assist us with Professional development opportunities for Co-Teacher trainings.
Preschool Programs (Head Start/VPK)	Odyssey Charter School provides parents with Voluntary Pre-Kindergarten through our private preschool, Montessori Village Green. We also accept students who are eligible for School Readiness through the Early Learning Coalition. Parents of Volunteer Pre-Kindergarten students are invited to all parent workshops, family night events, curriculum meetings, Kindergarten readiness night, and parent meetings through newsletters and other media.
PasP	Odyssey invites all parents to become active members of our learning community. We encourage parents to partner with us to help provide a supportive and positive learning experience for every child. As part of each family's commitment to their child's education, parents commit to a minimum of eighteen volunteer hours each school year. Parents are provided with various opportunities to partner and support our children, such as participating in our parent volunteer organization, Parents as Partners (PasP). Parents are invited to become members of the PasP by notification of Odyssey's school newsletter. Pasp members assist in the development, revision, and review of the School Improvement Plan (SIP), Parent and Family Engagement Plan (PFEP), and the School-Parent-Student Compact. Parents also contribute to the development of our programs by providing feedback which is used in planning and developing future programs. Parent volunteer opportunities (virtually or from home) are announced using many different contact methods such as OCS monthly newsletters, weekly classroom newsletters, FOCUS, event notices, school marquee, e-mail newsgroup, and the school's website. With Social Distancing we have had to limit participation by additional adults on our campuses but we invite parents to participate in our Reading Program which allows families to read at night and on the weekends with their child for volunteer hours, we also have families help color, cut items, etc. from home.
Community Agencies/Business Partners	Odyssey collaborates with several local businesses and government officials to help with educating our students in all areas of life. Events throughout the year such as first responder's day, Veterans day, Teacher appreciation, 5K, and the Fall Festival involve community businesses and officials as well as other school stakeholders. Community members serve on our board of directors as well. We also partner with community organizations in assisting our students with school supplies and food services on a weekly basis. Some of our community partners include Green Apple Management, Montessori Village Green, Gyros & More, Edoptions, Espresso Yourself, DamnRight BBQ, Grand Canyon University, WaWa, Dunkin Donuts, Walmart, Publix, Palm Bay Chamber of Commerce and Panera's, and Sams club. Odyssey is working with several churches recruiting volunteers to assist reading with students or supporting teachers in other ways. We are hoping to soon be able to invite these volunteers into the building to volunteer with our students. We are finally opening our building during the day to our families for lunch with their children and to volunteer in our classrooms.

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3. Utilize strategies to ensure meaningful communication and accessibility.

Describe the methods that will be used to ensure meaningful, ongoing communication between home, school and community.	Facebook posts, Marquee advertisements to families and community members, Remind and FOCUS posts, Newsletters, Website, Class Dojo, flyers sent electronically and/or on paper.
Describe how you notify each family in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field.	Letters are sent home with every student that has been taught for four or more consecutive weeks by a teacher who is out of field. A copy of the letter and a list of the parents (rosters) who receive the letter is kept on file as documentation for auditing purposes.
Explain how families are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Website postings, Information Virtual meetings such as open house and curriculum/academic nights, Curriculum and parent resources were available for check-out in the school media center all summer and during the year when families contact the office or the Media center so they can help plan times for visitors. PASP meetings and flyers.
Describe how your school provides information to families in their native language. What languages do you provide?	Requests for translation of documents are made through our front office and distributed to families as needed. Odyssey Charter will provide full opportunities and accommodations will be made, to the extent feasible, for participation of parents with limited English proficiency, parents with disabilities, and parents of homeless and migratory children at our family and community events. When we encounter a language that we cannot translate in house, we use Google Translate to assist us. We have access to Language Line for any meetings that we do not have an in-house interpreter to support.
How are the needs of families with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Odyssey Charter will provide full opportunities and accommodations will be made, to the extent feasible, for participation of parents with limited English proficiency, parents with disabilities, and parents of homeless and migratory children at our family and community events. Virtual meetings are assisting families that either don't feel comfortable coming to the building or have transportation concerns.
Describe the opportunities families have to participate in their child's education.	Families will be invited to learn about the importance of building a love of reading, math, and science through Title events such as Literacy night, math night, FSA nights all provided in person. Parents will be provided with strategies on engaging students in text by having discussion with their child(ren) about what they're reading and learning about in core curriculum areas. All parents are encouraged to participate in our Family Reading Program which allows families to read to/with their children at night and on weekends to gain volunteer hours. Through parent conferences, parents learn ways that they can partner with the school to assist their child.
Describe how your school shares the PFEP, SWP, CNA and other Title I documents with community members.	Documents will be made available after they are board approved, on our school website and accessible in translation for family and community members. Availability will be announced on our Marquee, Facebook, FOCUS and Remind.

4. Educate and build the capacity of school staff (administration, teachers, instructional assistants, custodial, front office, etc) on ways in which to work with and engage families effectively as well as the importance of parent and family engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/family relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>

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School Wide PD on Hospitality and family communication	Staff received strategies on effective communication with stakeholders at our first faculty meeting on 8/1 with all 3 campuses and again 8/8 with just OCS Elementary staff. They also received materials to assist with beginning the year with an effective communication plan. Every teacher has access to Microsoft Forms for a communication log as well as a paper pencil form in their communication folders. They were also trained on using FOCUS to keep track of communication with families. Plans on how to support families Virtually was also provided with continued information through-out the year, most teachers are still providing Zoom options for families due to the survey input we received from the families. Reminders will be provided throughout the year especially close to conference weeks to ensure our staff provides the best customer service/hospitality while interacting with our families.	8/1 – faculty and staff meeting 8/8 – Logistics meeting and discussion about expectations for first days arrival and dismissal	All OCS Staff	8/1/23 from C Ortiz, All School wide initiatives (Hospitality etc.) 8/1/23 Ethics 8/8/23- OCS Elementary Faculty workshop ongoing reminders throughout the year.
PLC's / CP's (Collaborative Planning)	Part of our Collaborative Planning sessions will be dedicated to Hospitality and Communication plans in the beginning of the year and as we get closer to conference week to ensure our staff provides the best customer service/hospitality while interacting with our families. Reminders of specific positive comments were shared with all staff prior to the 1 st report card.	7/26-7/29 – New Hire Workshops 8/1 and 8/8 Faculty and staff meeting and discussion of expectations All year during Collaborative Planning	All OCS instructors	On-going

5. Provide assistance, training, workshops, events, and/or meetings for families to help them understand the education system, curriculum, standards, state assessments and achievement levels.

- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays).
- Provide information to families in a timely manner and in an easy to read format.
- The pre-populated topics are required for ALL schools; schools may add additional topics, as needed, based on family feedback collected.

Building Capacity of Families to Support Learning at Home						
Topic	Title	Tentative Date/Time Are they flexible?	Adult learning goal: What skill that reinforces student learning at home will families gain during this training?	List the Schoolwide improvement plan (SWP) goal this event <u>directly</u> supports	Translation provided	Take home materials provided
Curriculum Areas	9/14 & 9/21 Open House/Annual Title 1 events, 12/14- PASP & Special Area Team curriculum 1/25 PASP & Science Night	9/14 & 9/21 6:00 (PP of Annual Meeting sent via FOCUS after meeting. 12/14- 5:30	Families will learn more about the curriculum and expectations of Odyssey as well as how they can support their child and the school. Families will learn more about the curriculum used by our Special Area Team and enjoy seeing and hearing their children's work.	Differentiated Instruction for all students especially the lowest 25% of students. Making connections with staff and families	Y	Y

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	2/22- PASP & Math Night at Publix, 4/18 – VPK-Kdg transition night 5/11- EOY data, PASP & At home reading program (Bingo for Books)	1/25- 6:00 4/18 – 5:30 5/11 – 6:00	Families will be invited to learn about the importance of building a love of math, and science. During our VPK-Kdg transition night we share our curriculum with all our new and potential families Families will be invited to learn more of how they assist their students with reading, how to participate in the Reading Program and have fun winning books to share.			
State Assessments & Achievement Levels	Information will be sent home to help families understand the new F.A.S.T. and Star assessments for grades VPK-5 In April. These parent letters will explain their child’s data and how they are compared to other students of the same age/grade. There will be a PM3 F.A.S.T. and Star evening to help all the families understand the expectations of this state assessment	9/8- 9/30	FAST and STAR data will be sent to all families either in the green families take home folder on the Friday after that grade level has tested. Additional copies may also be sent with the 1 st Qtr interim. This will be the same for all additional State Assessments through the year (MOY and EOY). Tutoring is provided through out the year for any Elementary student that needs additional support. During the school day, interventions will be utilized to support the lowest quartile of students in both reading and math during A-Time. Parents of students who are in need of interventions will be notified about their child’s progress at least monthly. Families will be invited to learn about the Florida Standards Assessments and how they can support their children at home through handouts sent home with every child, with FOCUS notification and attachment document to help families understand the assessments and the reports. This document will also be posted on our websites. Bootcamps for students in Alg. 1, ELA, Civics, US History, Biology, Geometry. Morning Tutoring, Friday completion and Saturday tutoring.	Differentiated Instruction for all students All students to determine the Lowest 25% of student achievement Making connections with staff and families	Y	Y
Technology, FOCUS/LaunchPad	At registration – FOCUS parent info will be presented or they will be sent home the first week of the school year for all new students and Kdg students. FOCUS info is also sent at parent request any time during the school year.	7/18- at Registration, 9/14 and 9/21 Open House And 10/26 - Elementary Conference night	Families were given information for signing up for FOCUS and Remind. Classlink and iReady information is shared with families during the first week of school. Students and families will be invited to learn about the schools grading system of FOCUS as well as an in-depth look at I-ready and the expectations of our students on the Open House on Sept 14 and Sept 21.	Differentiated instruction for students Making connections with staff and families	Y	Y

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	Classlink Launchpad, Remind, iReady. Classlink Launchpad information which contains all apps for students is sent home by each classroom to their families in their weekly or via remind. Open House and parent / teacher conference.	10/27/2022 (Jr/Sr Title 1 Night)				
Transition (Kdg, MS, HS)	Pre-K to Kdg event	4/26/23	Pre-K students entering Kindergarten for the 2024-2025 school year, and their families, will be invited to attend an evening event to learn strategies for reading and math that will help with their transition into Kindergarten.	Differentiated instruction for students Making connections with staff and families		Y
Parent/ Teacher Conferences	Parent-Teacher Conference Night	10/17-10/26, 1/15-1/18 with evening conferences offered on 10/26 and 1/18	Parent Conference weeks - Teachers will discuss with parents, their individual student's progress, assessment results, behavior and continue learning goals. Parents will be provided guidance as a means of required home instructional support needed for continued student success. Most of these need to be Virtual due to input from our families that they enjoy the Zoom conferences. This allows our families an opportunity to meet during a lunch or break at work or in the evening from home. Odyssey Teachers have additional conferences throughout the year to address concerns and to celebrate successes. We do not just wait for parent conference weeks.	Differentiated instruction for students Making connections with staff and families	Y	Y
	AVID Signing	8/1				
	Grade 6 Orientation	8/3				
	Grade 7 & 8 Orientation	8/7				
	Grade 9-12 Orientation	8/8				
	Open House / title I Night	9/13				
	Parents as Partners Night	8/16 and monthly				
Parent Conference Night	10/24					
*College & Career	College and Career Fair and College visits		Post-secondary schools and military will be represented on campus in gym. The institutions unable to attend will send info to be displayed at their assigned table.	1) Seniors will be invited to attend Full Sail field trip in Orlando 2) EFSC, UCF, FAU, Southeastern, USF, FGCU, Stetson, Nova SE U 3) College Fair Spreadsheet	Y	Y

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				Institution profile materials/recruitment materials 4) Army, Navy, Marines		
*Graduation Requirements & Scholarships	Common App Night	8/17	Counselors will work closely with the students to ensure all credits are in place for all HS students.	1) Meet with every 12 th grader individually	Y	Y
	Senior Credits Checks	8/28 and on going	Host a Common App evening for parent/student Via zoom and in-person	2) Binder of Credit Checks for each 12 th grader		
	Senior Meeting	10/26	HS Counselor met with all Seniors during a Senior meeting 6 th period.	3) Specific interventions for individual 12 th graders to ensure graduation eligibility met		
	10/5 Scholarships Open at this time	10/5	Host a FAFSA evening for parent/student Meet individually with students who did not attend FAFSA night (via Zoom and in-person)	4) Email regarding Senior Class meeting		
	FAFSA Night	9/21 12/14	Combine with FAFSA evening to include Bright Futures information for students.	5) Common App presentation ppt		
	FAFSA Night			6) Zoom mtg link; Invitation communication BB Connect email/phone; flyer; communication with EFSC DE students by guidance counselor;		
	Bright Futures Night	10/5	HS Counselor communicates scholarships that are open at this time for all Seniors.	7) Email sent to 12 th graders regarding open scholarships		
College Board Scholarship Night	10/8	Host a scholarship night for 12 th graders and families	8) Flyer and chat log in for zoom; sign in sheets for attendance			
			9) Set appointments with students to complete FAFSA Sign in sheets for Scholarship Night			

* Required for secondary schools

How will workshops/events for families be evaluated to determine return on investment?	Exit surveys will give us immediate information but we will also want to evaluate how our events affect the academic growth of their children which is our ultimate goal. For that we will utilize: <ul style="list-style-type: none"> • Star and F.A.S.T. progress monitoring results for BOY, MOY and EOY • Star and F.A.S.T. and End of Course Exams for EOY
How will the needs of families be assessed to plan future events?	PASP meetings Survey data from stakeholders Parent-teacher conference notes

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<p>What are the barriers for parents and families to attend workshops/events and how do you overcome these? (transportation, translation, etc)</p>	<p>During COVID we provided virtual meetings and options. Our families let us know through surveys in 21-22 that they would like to continue using virtual as often as possible for conferences and ESE/ESOL meetings. This is a benefit for most. So even this year in 2023-2024 we will continue to offer in person as well with the hope to meet the needs and eliminate as many barriers as possible. Another survey input that we received was to offer conferences in the evening for some. We will offer 2 conference nights for our families needing evening spots. Language barrier between school and parents/guardians – We accommodate families by offering translated materials at events and on messages. We also will offer accommodations as much as possible to help families attend and gain much needed information at our events.</p>
<p>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</p>	<p>We are offering events at night. And we send the PowerPoint that we use at these events via FOCUS to allow everyone to gain the information, especially the PASP meetings. We also offer numerous events and meetings during the day and other activities at night so families can pick and choose what works best for them. Some of our events and meetings are held Virtually which allows more families to participate.</p>
<p>How do families who are unable to attend building capacity events receive information from the meetings?</p>	<p>Folders are created for families (after the open house meetings), per grade level and are sent home with pertinent information that all families need. Documents and information that is necessary for all families are sent via FOCUS and/or posted on our Website.</p>
<p>What strategies were used to increase family and community engagement in decision-making?</p>	<p>We improved our online communication and updated our website to better advertise to community members and families. We are insuring that our marquee is updated with all our events so community and families can participate more fully. We added community member to our School Board, Parents as Partners and other committees through the year. Event flyers state the community is welcome to all events. Volunteers from the community churches and developments are assisting with volunteers to read with our students, help tutor or by helping teachers with cutting out items. Some of our partners also help by providing food for staff. The churches we currently participate with have members of their church as staff members at Odyssey making it easy to communicate our needs and to get their ideas and opinions.</p>